





## Request for additional information to process your return

We received your Form [1] federal individual income tax return for tax year but need more information to process it accurately.

The letter you received provides two options to respond to this information request:

- (1) our secure website OR
- (2) a toll-free IRS telephone number

These options allow you, as the taxpayer, to verify your identity and allow the IRS to continue processing your tax return.

## What you need to do

- Visit the Identity Verification Service website, https://idverify.irs.gov/, anytime or call within 30 days of the date of this notice. Have your most recently filed return available.
- If you haven't filed a return for this year, you can still use the website.
- If you call, have last year's return available.

Until we hear from you, we can't process your [YEAR] tax return.

## An alternate contact option

If the secure website or toll-free IRS telephone option(s) aren't available to you, you can mail or fax us your information below.

If you want us to call you, provide your phone number with the area code, the hours we can reach you, and this notice. Keep a copy for your records.

Phone number ( ) \_\_\_\_\_ Hours \_\_\_\_

- Fax this notice to
- Mail to:



Allow at least 30 days for us to contact you after you mail or fax the letter to us.

## **Additional information**

Visit www.irs.gov/cp01b

The IRS recognizes that identity theft is a serious issue, and we're committed to helping taxpayers who may be affected by it.